



**BUILDING REMEDIATION UPDATE
STRATFORD HALO**

SENIOR PROJECT MANAGER: Ethan Fitzharris
PROJECT MANAGER: Omar Khan
DATE: May 2025

RE: Change to the Fire Strategy

Dear residents of Halo Tower, we hope this email finds you well.

We have now completed the Fire alarm installation works at Halo Tower, which means that the building will revert to a 'Stay Put' fire strategy from Tuesday 20th May 2025.

We have received confirmation from the Fire Risk Assessors that the waking watch provision can now be removed from the building and the removal of waking watch will take place from **7am on Tuesday 20th May 2025.**

The new strategy has been agreed with the London Fire Brigade, and we would like to confirm the new guidance.

If a fire starts in your flat or you hear an alarm sounding in your flat;

- Leave the room where the fire is straight away and close the door firmly behind you
- Make sure everyone in your flat leaves immediately and the door is closed firmly behind you
- Dial 999 to notify the fire service and give details of the fire and your address.
- Do not use lifts in the event of a fire.
- Make your way to the assembly point.
- Await the arrival of the fire service and do not re-enter the building until authorised to do so.

If you see or hear a fire alarm in another part of the building;

- The building is designed to contain the fire in the area where it starts. This means it is usually safe for you to remain in your home
- Your flat is designed to be fire-resisting and so a fire should not spread from one flat to another, so you do not need to leave your home if there is a fire elsewhere in the block. However, if in doubt, get out.
- If you are in the communal areas and a fire incident takes place, exit the building.
- A member of staff will dial 999 to notify the fire service and give details of the fire and the location.

The local Fire Station has been advised of the this and are aware. This means should you be alerted to a fire emergency in the building the advice would be to stay within your property unless you are advised to leave by a fire professional.

Assembly point

Should you need to evacuate the building if a fire starts in your flat or the alarm sounds in your flat. Please leave the building as above and make your way to the assembly point, which is the **podium courtyard between Amber and Sapphire Court (beside car park entrance).**

Please below for assembly point ariel view of location



Fire Signage

We will be updating the Fire Notices throughout the building to reflect the change in strategy. Please be reminded to take note of the new fire signage within your building and regularly familiarise yourself with it.

LFB Awareness

We can confirm that the local Fire Station has been advised of the above and are aware of the change in fire strategy back to 'Stay Put' commencing 20th May 2025.

If you have a vulnerability and require assistance with evacuation, please contact your PMO or BSM to discuss and complete a PEEPS. This will allow us to update our records so that the LFB are able to identify household requiring support in an event of a fire'.

Fire Alarm Testing

Please note our contractors ABCA will be carrying out **Fire alarm tests on Wednesday 28th May 2025. From 9AM -5PM.** The alarm will sound for 2 minutes on each floor. During this time, while the testing is carried out, **there is no action required by you.**

ABCA will have an engineer operate the panel in reception and another engineer on the floor walking past each flat to hear the sound activates as intended.

Fire Risk Assessment

An FRA will be completed by Savills shortly following removal of the waking watch to confirm that the fire strategy of the building has been changed back to 'Stay Put'.

Best regards

Omar Khan
Project manager